



## Williamston Area Senior Center – Board Meeting Minutes March 11, 2025

**Board Members Present:** Ann Lemmen (zoom), Karleen Dimick, Marilyn Thompson (zoom), Beth Zetterholm, Sharon LaPointe, Jolene Gustafson, Mark Steinberg, Tammy Gilroy/City of Williamston (zoom), ex-officio members Ray Lemmen (zoom), Anne McKinney and Director Julie Rudd  
**Absent:** Sharon Basil, Troy Leonard/Wheatfield Twp, and LeRoy Twp. Rep.

### I. Call Meeting to Order

President Ann Lemmen called the meeting to order at 12:41 p.m.

### II. Approval of Agenda

Sharon LP moved to accept the meeting agenda as presented, 2<sup>nd</sup> by Beth. Motion passed.

### III. Approval of Minutes

Minutes from the January 11, 2025, Board Meeting were approved by members electronically on 2/4/2025. Passed by consensus.

### IV. Director's Report – Julie Rudd

Julie highlighted the following items:

- Purchased shelving from a Williamston store that was going out of business
- Updated WASC website with board information including the approved board minutes and will add a travel page. ***It was suggested that an application be created for those who are interested in serving on our Board. New Board members should have access to the by-laws.***
- Repairs were needed for the front automatic door and the breaker in the mechanical room.
- Paid summer taxes \$28,100.09 (\$17,000.00+ credited at closing to help)
- The issue continues whether a sprinkler system is necessary or not. Found several others who agreed it wasn't necessary. Further investigation into the matter is still needed.  
***Tammy Gilroy suggested for Julie to gather all the information she has regarding the sprinkler system fiasco, and she would pass it along to the right people at City Hall.***
- Utility Bills for January & February:  
WOW: \$251.33 & \$128.48  
DTE: \$665.29 & \$770.92  
Consumers: \$408.68 & \$501.89  
City (water & sewage): \$203.77 & \$203.77
- Pat Cookingham has been hired as the new Kitchen Coordinator and hired Penny Bowman to clean the main area of the building every other week.
- Monday lunch attendance has gone way up. An additional "our meal" will be added on Thursday. Nearly 20-30 are attending exercise on Monday, Wednesday and Thursday.
- Rotary Club presented a \$15,993.50 check from the Taste of Williamston and a \$5000 grant to help purchase a generator. WASC will help sell Duck tickets for this year's event.

- Premier Travel has some great trips planned for next year.
- Donations, Memorials, Honorariums:  
January: \$3598 – Building Fund  
February: \$1061 - \$326 into the Building Fund  
Williamston Snow & Landscape donated December’s snow removal and salting (\$700)  
Kroger: \$13.15 (from Nov 2024 to Jan 2025)
- Moncia Schafer and Susan Cockerill asked Julie to apply for the Senior Citizen Advisory Board to TCOA. Susan has served on that board for the past 6 years. Julie interviewed for the position but didn’t get it.
- Julie met with the City Manager, John Hanifan to share the stories and struggles with the Livingston County Building Dept.

#### **V. Treasurer’s Report – Ray Lemmen**

The February 29, 2025 Finance Report was presented for the Board’s review.

- Net income is \$228,926.72
- Total expenses are \$139,802.76
- Julie and Ray will work together on the 2025 budget

***Under Payroll Expenses change “Activities Coordinator” to “Assistant Director”***

Beth moved to approve the February 29, 2025 Financial Report, 2<sup>nd</sup> by Sharon LP. Motion passed.

#### **VI. Assistant Director’s Report – Anne McKinney**

Anne highlighted activities from January and February

Upcoming events include:

- Volunteer Appreciation Lunch is April 4th
- AARP Tax Day by appointment, Hearing screenings, “Safe Driver, Smart Options”, and several planned trips
- Todd Walters returns with his “Bless You Boys’ Detroit Tigers presentation.
- Visits from Brighton HS students and Williamston MS/HS students.
- Picnics at the township parks will begin in June through September (second Thursdays)
- Walking Club and Bike Club will start again in May
- Chair Volleyball, Bingo, games, student visits and medical topics are very popular and well received.

#### **VII. Unfinished Business**

Rental Agreement Draft for the new WASC

The WASC Venue Rental Agreement was developed by Sharon LaPointe and Mark Steinberg and was presented to the Board for review. After much discussion and a few changes, it was agreed upon, by consensus, to continue the discussion at the next Board meeting.

#### **VIII. New Business**

Changing Board Meetings to Monthly

Mark made a motion to change the Board meetings back to once a month on the second Tuesday for the next 6 months. 2<sup>nd</sup> by Beth. Motion passed. **Next Board Meeting is Tuesday, April 8, 2025**

**IX. Board Comment**

There are 3 current Board members whose terms will expire this year. Karleen Dimick and Mark Steinberg stated that they will remain on the Board, while Beth Zetterholm has decided to step down.

It was noted that some seniors need guidance on how to do chair exercises correctly, so they don't hurt themselves. Anne McKinney will make sure the seniors are aware.

**X. Public Comment - None**

**XI. Adjournment**

The meeting ended by consensus.

Meeting adjourned at 2:31 pm

Submitted by:

*Marilyn Thompson*

Board Secretary