



## Williamston Area Senior Center – Board Meeting Minutes September 12, 2023

**Board Members Present:** Ann Lemmen, Marilyn Thompson, Karleen Dimick, Sharon Basil, Mark Steinberg, Beth Zetterholm, Drew Danowski and ex-officio members Ray Lemmen and Director Julie Rudd **Absent:** Karen Bollman, John Allen/Wheatfield Twp, Tammy Gilroy/City of Williamston, and Wilma Whitehead/LeRoy Twp.

*Dan Sullivan from the Michigan Recreation & Park Associated presented to the Board the Senior of the Year – Community Service Award in honor of the late Virginia Taschner.*

### I. Call Meeting to Order

President Ann Lemmen called the meeting to order at 1:09 p.m.

### II. Approval of Agenda

Beth moved to accept the agenda as presented, 2<sup>nd</sup> by Mark. Motion passed.

### III. Approval of Minutes

Minutes from the June 13, 2023 Board Meeting were approved electronically on June 21, 2023

### IV. Director's Report

- Julie Rudd highlighted the many events and fundraisers during the months of June, July and August
- Chair massages are now scheduled once a month
- WASC's partnership with the Farmers Market has been a great hit for the seniors and the farmers
- The concession stand at the Williamston Summer Concert Series made \$700+
- A newly designed spreadsheet was included showing the number of participants for each of the daily activities in June, July and August 2023.

Motion to accept the Director's Report was made by Beth. 2<sup>nd</sup> by Sharon. Motion passed.

### V. Treasurer's Report

The July through August 2023 Finance Report was presented for the Board's review.

Ray Lemmen noted the following items:

- August 31, 2023 balance is \$172,843.55
- There are now two (2) savings accounts earning higher interest
- Michigan payroll taxes will now be done quarterly

Motion to approve the August 31, 2023 Financial Report was made by Beth, 2<sup>nd</sup> by Mark  
Motion passed.

## **VI. OLD BUSINESS**

- A. Update on Hiring** – Twenty-one resumes have been received for the Events Coordinator position. Most have no experience. Two that looked promising but didn't pan out. Advertising continues on LinkedIn and on MParks. Mark suggested looking for a website that promotes the hiring of seniors.
- B. Center Name Change** – is on hold.
- C. Grant Update** – Julie is working diligently with Ingham county to see what Elder Funds are available for our Senior Center. She is working with a mentor, Julie Thomasma, who is guiding her with the grant applications. Julie stated that she will need help from the board with preparing proposals and applying for grants.

## **VII. NEW BUSINESS**

- A. Board Chili Cook-Off on Monday October 9** – the following members will participate in the Chili Cook-Off: Drew, Sharon, Ann, Marilyn, Karleen, Beth and Julie.
- B. Days off Between Christmas and New Year** – TCOA and the senior center will be closed for the holiday on December 25 and 26. Julie will ask the seniors and volunteers if they will be around and available for the senior center to be open the rest of the week on December 27 and 28. The Board agreed by consensus to allow the seniors and volunteers to make that decision.
- C. Tornado/Storm Issues** – there were no issues. Our seniors didn't request any additional assistance.

## **VIII. Board Comment**

- WASC's 31<sup>st</sup> Birthday will be celebrated on Thursday, October 5<sup>th</sup> at the senior center with food and entertainment.
- The Board thanked Julie for the excellent job she has done since taking over as the new director.

## **IX. Public Comment - None**

## **X. Adjournment**

Beth moved to adjourn the meeting. 2<sup>nd</sup> by Karleen. Passed by consensus.  
Meeting adjourned at 2:40 pm

Submitted by:

*Marilyn Thompson*

Board Secretary