



**Williamston Area Senior Center
Annual Board Meeting Minutes – Williamstown Township
June 11, 2024**

Board Members Present: Ann Lemmen, Marilyn Thompson, Karleen Dimick, Sharon Basil, Karen Bollman, Mark Steinberg, John Allen/Wheatfield Twp. and ex-officio members Ray Lemmen, and Julie Rudd. **Absent:** Beth Zetterholm, (newly elected) Jolene Gustafson & Sharon LaPointe, Tammy Gilroy/City of Williamston, and Wilma Whitehead/LeRoy Twp.

John Taschner presented to the senior center a \$1000 check in memory of his wife, Stephanie

ANNUAL MEETING

Election of Board Members – Term Ending 2027

Thirty-one ballots were counted. The membership in attendance voted unanimously for new board members, Jolene Gustafson and Sharon LaPointe. Karen Bollman, who had fulfilled her term as a board member, was thanked for her many years of service.

Election of Slate of Board Officers

Names and positions for the 2024-2025 Board Officers were presented. Karen moved to approve the slate of Board Officers. 2nd by Sharon. Motion passed.

The slate of Board Officers for 2024-2025 is:

President – Ann Lemmen, Vice-President – Karleen Dimick, Secretary – Marilyn Thompson and Treasurer – Ray Lemmen (ex-officio)

Setting Calendar for Fiscal Year 2024-2025

Marilyn moved that starting July 9, 2024, meetings will be every other month on the second Tuesday of the month at 1:00 p.m. Frequent meetings may be necessary with the purchase of our new senior center building. 2nd by Mark. Motion passed.

BOARD MEETING

I. Call Meeting to Order

President Ann Lemmen called the meeting to at 12:30 p.m.

II. Approval of Agenda

Marilyn moved to accept the board agenda as presented. 2nd by Karen. Motion passed.

III. Approval of Minutes

Minutes from the April 18, 2024 board meeting were presented for approval. Karleen moved to approve the April minutes. 2nd by Sharon. Motion passed.

IV. Director's Year-End Report – Julie Rudd

Julie Rudd highlighted the many events during the 2023-2024 year (refer to her report for details)

- The hiring of Anne McKinney as Event Coordinator and Tom Rodziewicz as Kitchen Coordinator.
- The senior center will be participating in the Jubilee festivities. Dawn Harris was nominated as our Volunteer of the Year
- A year ago, Julie began seeking funds from the Elder Service Millage. In October the Merindorfs listed their building for sale. She submitted a proposal for funding to the Ingham County Commissioners Human Services Commission in November, presented the proposal in December and funding to purchase the building was approved in April
- Memberships have increased, continue to partner with the community, actively participate in fundraisers and increased marketing by reaching out into the community
- Operational expense millage is up for renewal this year with the City of Williamston, Wheatfield Township and LeRoy Township. Locke and Williamstown townships will be new to the millage. Julie has been attending meetings to get this millage on all their November ballots.
- **By-laws & Financial Policies:** Ray and Julie are looking to make a few changes to the by-laws regarding board members to include a representative from each one of the Townships and the City. Also reviewing the financial policies to make a few changes. These changes will be presented for review at the next board meeting.
- **Our Future Building:** the final steps are taking place for making the Merindorf building officially ours. Our realtor is working on getting a closing date. Julie is working with the Ingham County Deputy Controller to get the \$750,000 wired to the Title Company before the closing. She is also working with the Title Company to understand our requirements for getting the remaining money transferred to them for purchasing the building. The contract between Ingham County and WASC has been received and signed by Ray Lemmen. Julie is working with the insurance company to make sure we have a few things that are in the contract covered in the liability insurance. Also in the works: 1) ASAP Printing has been asked about doing the sign at the road 2) Julie has asked Mark Everett of Everett Builders, who does remodeling, to check out the building. He recommends replacing the deck with concrete for both price and long-term withstanding. 3) Several people have shown interest in purchasing the refrigeration and walk-in freezer. 4) a group of pickleball enthusiasts have shown interest in building pickleball courts at the new senior center.

V. Events Coordinator Year-End Report – Anne McKinney

Anne McKinney highlighted the many exciting activities during the 2023-2024 year (refer to her report for details)

- Activities were reported in: Community Partnerships, Physical/Movement Activities, Medical Information/Presentations, Educational Presentations, Musical/Performance Activities, Social Engagement Activities and Special Events

VI. Treasurer's Financial Report – Ray Lemmen

The April 30, 2024 and year-end July 2023 thru May 2024 Finance Reports were presented for the Board's review.

Ray Lemmen noted the following items:

- April 2024 balance is \$408,271.67 (\$388,271.67 in bank plus \$20,000.00 in building funds

- April 2024 income is much higher than a year ago because of donated funds to purchase a building.
- Passing of the millage will be very important for the operational expenses of the new building
- Williamston City Council had requested an audit, but the senior center income doesn't meet the required amount to have a professional audit done.

Motion to approve the Financial Reports was made by Mark. 2nd by Karleen. Motion passed

VII. Report on New Senior Center – Julie Rudd

Information regarding the new senior center was presented in the Director's Year-End Report under **Our Future Building**

VIII. Board Comment

Past President, Mike Black suggested that a review could be done to satisfy the request for an audit. It's less expensive than an audit, especially if we find someone who would do it for a very minimal price or for free.

IX. Public Comment

Julie shared some surprising statistics on how in the very near future there will be more elderly people than children in the United States.

X. Adjournment

Sharon moved to adjourn the meeting. 2nd by Karleen. Passed by consensus.
Meeting adjourned at 1:35 pm

Submitted by

Marilyn Thompson
Board Secretary