



WILLIAMSTON AREA
SENIOR CENTER

**Williamston Area Senior Center – Board Meeting Minutes
AMENDED
September 10, 2024**

Board Members Present: Karleen Dimick, Marilyn Thompson, Beth Zetterholm, Sharon LaPointe, Jolene Gustafson, Mark Steinberg and Director Julie Rudd

Absent: Ann Lemmen, Ray Lemmen, Sharon Basil, Tammy Gilroy/City of Williamston, and Wilma Whitehead/LeRoy Twp.

I. Call Meeting to Order

Vice-President Karleen Dimick called the meeting to order at 1:05 p.m.

II. Approval of Agenda

Sharon LP moved to accept the meeting agenda as presented, 2nd by Beth. Motion passed.

III. Approval of Minutes

Minutes from the August 13, 2024, Board Meeting was presented for approval. Beth moved to approve the minutes, 2nd by Jolene. Motion passed.

IV. Director's Report – Julie Rudd

Julie highlighted the following items:

- WASC will again participate in the Halloween Light Post Contest. We will be located at the corner of Putnam and Middle
- Jim Conroy is checking with the Michigan Flyer to see if they would be interested in renting several of our parking spaces and paying for our snow removal. More details to come.
- Working with the Farmer's Market vendors has worked out well. Besides giving our seniors fresh produce to take home, it's also been used in making our lunches.
- Total donations for August are \$11,530. All but \$30 went into the building fund.

V. New Building Updates – Julie Rudd

Julie highlighted the following items:

- The Rotary Volunteer Service Committee took the grass out of the parking lot islands, so it can be replaced with rocks
- Aaron Lott and his company, Concrete Landscapes did a wonderful job installing the concrete patio (\$26,525)
- Still working with Signs By Crannie to get our digital sign up and going.
- Signs By Crannie has designed a lighted sign that goes above the digital sign. Janet and George Eyster are donating \$6000 to cover the cost (\$5996.70) *See attachment*
- Ron Gailey of Gailey Plumbing Services helped complete the Health Inspection paperwork for our kitchen plan. He is removing/replacing floor drains covers before floors are done (\$6000)
- Diversified Maintenance, Barry Davis will install the new flooring around Sept 23rd Gave him \$11,000 to purchase supplies (\$22,585)

- Applied for Zoning Permit to submit with the building plans to pull the building permit (\$25)
- Two coats of sealant were put on the parking lot by G.W. Seal Coat, Gary Woodbury Jr (\$8500)
- Bryan Hawley from Parallel Contracting painted lines in the parking lot and will correct the Handicap/Reserved parking spaces (\$694)
- Submitted the Health Inspection plans to the Ingham County Health Depart for their review and to get a license. Going for a full license. (\$655) Will continue with TOCA until we are well settled into our new place.
- Refrigeration units have been removed and taken by D.L. Walker. All other units were taken to the dump. Josiah Bellingar took the deli and meat cases and other items for his business.
- Delau Fire Services was contacted for updating fire equipment, alarms and installing a sprinkler system.

VI. Taste of Williamston

- We encouraged each other as board members to go out and help gather items for the TOW silent auction. Keeping in mind that WASC will have their own auction (on a smaller scale) at our grand opening.
- Regarding Rotary wanting to hang plaques in our new building (to recognize their TOW sponsors) Jolene and Sharon LP agreed donors don't want to see their donated monies spent on plaques. Yes, we will recognize the TOW sponsors but not permanently on our walls
- Julie suggested that we would design a wall (painted or wall papered) where we can recognize our seniors and community

VII. Board Comment

- Anne McKinney would like to have a policy in place before we allow rentals in our new building. The board agreed that we need to form a committee to discuss having rentals and to come up with a policy
- The board thanked Julie again for all she is doing to get our new building open. It's exciting to hear how everything keeps moving forward.

VIII. Public Comment - None

IX. Adjournment

Next board meeting is Tuesday, October 8th.

Sharon LP moved to adjourn the meeting. 2nd by Beth. Passed by consensus.

Meeting adjourned at 2:16 pm

The Board drove over to check out the building renovations.

Submitted by:

Marilyn Thompson

Board Secretary