



Williamston Area Senior Center – Board Meeting Minutes April 15, 2025

Board Members Present: Ann Lemmen, Karleen Dimick, Marilyn Thompson, Sharon Basil, Beth Zetterholm, Sharon LaPointe, Jolene Gustafson, Mark Steinberg, Troy Leonard/Wheatfield Twp (zoom), and ex-officio members: Ray Lemmen, and Director Julie Rudd
Absent: Tammy Gilroy/City of Williamston, and LeRoy Twp. Rep.

I. Call Meeting to Order

President Ann Lemmen called the meeting to order at 12:32 p.m.

II. Approval of Agenda

Mark requested an additional item “Frequency of Board Meetings” to be added to the agenda. Sharon LP moved to accept the agenda with the added item for discussion, 2nd by Beth. Motion passed.

III. Approval of Minutes

The March 11, 2025 minutes were presented for the Board’s review. Karleen moved to approve the March 11, 2025 minutes with the following change: Director’s Report, 5th bullet down; change the word “fiasco” to “situation”, 2nd by Beth. Motion passed.

IV. Director’s Report – Julie Rudd

Julie highlighted the following items:

- A second water line has been installed for the sprinkler system. NIESA Chief Yanz and the Livingston County Building Dept. approved the plans for the sprinkler system. DeLau will begin the installation in a few weeks.
- Applied for a grant with the Michigan Health Endowment Fund and was denied. Seeking other avenues to get patio furniture, fencing for the patio area and a couple of pickleball courts.
- The front automatic doors were fixed at a cost of \$650.95. A member donated \$400 specifically to get the door fixed.
- Jared Cypher, the Ingham County Deputy Controller, is coming April 30th to tour our building and talk through the metrics. Metrics would be the increase of senior services, attendance, etc. that Ingham County would want to see in order for WASC to “repay” their grant/mortgage.
- Working with the electrician on getting and installing a 6000v generator at the cost of \$31,000.
***Marilyn made a motion to order the generator now instead of holding off on it.
2nd by Sharon B. Motion passed.***
- Utility Bills for March:
Granger: Recycle \$16.29 & Dumpster \$130.68
WOW: \$182.48
DTE: \$842.23
Consumers: \$658.18
City (water & sewage): \$214.32

- Pat Cookingham has organized everything in the kitchen area and is a fabulous cook.
- The volunteer appreciation lunch was really nice.
- Billy McAllister was a hit once again with his musical tribute to Frank Sinatra.
- Ninety-six new members have joined the senior center since our Open House in December.
- Planning a one-day yard sale during Jubilee on Friday, June 20 9am-3pm.
- Susie Cockerill is heading up a sewing session on Monday, May 5th for members to make items to sell at our yard sale.
- Donations, Memorials, Honorariums:
March: \$135, \$50 to the Building Fund
- Did an interview with CADL working with their management team and strategic plan steering committee who are focusing on aspirations for the community and how the Library can support those aspirations.
- Finally fulfilled a need when we hosted 5 AARP tax volunteers to come in and do taxes for the seniors for free. It's something we have always wanted to do but never had the space.

V. Treasurer's Report – Ray Lemmen

The March 31, 2025 Finance Report was presented for the Board's review.

- Net income is \$295,498.08
- Total expenses are \$151,616.40
- The new fiscal year will begin July 1, 2025
- Ray stated that our finances are in good shape.

Karleen moved to approve the March 31, 2025 Financial Report, second by Beth. Motion passed.

VI. Unfinished Business

Rental Agreement Update for the new WASC

Sharon LP presented a second draft of the WASC Venue Rental Agreement for the Board to review.

Discussion continued with more suggestions made. It was agreed upon, by consensus, that Sharon LP would take the new suggestions and create a final draft with the help of Marilyn who will make it more user friendly. It will be emailed to the Board for their review and vote.

VII. New Business

Annual Meeting, Tuesday, May 13, 2025

- An updated membership list will be needed for holding elections.
- Ballots will be distributed at the annual meeting.
- On the ballot there will be 2 new members, Jill Cutshaw and Margie Stephenson, and 2 incumbents, Karleen Dimick and Mark Steinberg up for re-election.
- The new Board will consist of 9 elected members.

VIII. Board Comment

It was agreed upon, by consensus, that we would uphold the motion made at the last board meeting (3/11/25). *The Board would hold monthly meetings on the second Tuesday for the next 6 months (August 2025).* It was also suggested to conduct more business by email to help shorten the duration of each board meeting.

IX. Public Comment – None

X. Adjournment

Beth moved to adjourn the meeting. 2nd by Sharon B. Motion passed.
Meeting adjourned at 2:52 pm

Submitted by:

Marilyn Thompson

Board Secretary